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|  **Request for Quotations (RFQ)** **Ministry of Environment****Project on Enhanced Transparency Framework (ETF) for Agriculture, Forestry and Other Land Use (AFOLU) Sector**   **Selection of Symposium Organizer for Conducing National**  **AFOLU Symposium** 1. The Democratic Socialist Republic of Sri Lanka has received a grant from the Global Environmental Facility and intends to apply part of the proceeds of this grant to payments under the contract forSelection of Symposium Organizer for Conducing National AFOLU Symposium.2. The Chairman of the Ministry Procurement Committee on behalf of the Ministry of Environment invites sealed proposal from eligible and qualified bidders those who have at least 5 years of experience in the field for organizing the National AFOLU Symposium as per the given terms of reference.1. Procurement will be conducted through National Competitive bidding (NCB) method in accordance with the procedures set out in the Procurement Guidelines - 2024 for Goods, Works and Non-consulting Services which was issued by the National Procurement Commission of Sri Lanka.
2. The symposium expected to be conducted on 28th November, 2025.
3. Bid validity period is 77 days with effect from the closing date of bid closing.
4. The pre-bid meeting is scheduled to be held at 10.30 a.m. on 16th September, 2025 at the conference hall in the following address.
5. The complete set of bidding documents in English language could be downloaded from [www.climatechange.l](http://www.climatechange.l)[k](http://www.climatechange.lk/) and [www.env.gov.](http://www.env.gov.)[lk.](http://www.env.gov.lk/) Interested bidders should submit respective bids in the given formats as per the given terms and conditions.
6. Interested eligible bidders may obtain further information via cfpafolu@gmail.com

 or +94 726400738. 1. Duly completed bids accompanied with following documents must be placed in the Tender Box kept in the address below or to be reached to the below address by registered post on or before 2.30 p.m. on 23rd September, 2025. The name of the bid should be indicated in the top left corner of the envelope.
	1. A bid security amounted LKR. 120,000/- (one hundred Twenty Thousand only) which is obtained by any commercial bank approved by the Central Bank of Sri Lanka, which is operating in Sri Lanka. It should be valid for 105 days with effect from the closing date of bid closing.

b. The original cash receipt of non-refundable fee amounted LKR. 1000/= which issued  by the shroff of the Ministry of Environment for procurement fee.1. Late submissions will not be accepted.

 **Address**:  Director (Climate Change) Climate Change Secretariat, 06th Floor  Ministry of Environment  “Sobadam Piyasa”, No.416/C/1  Robert Gunawardana Mawatha  Battaramulla.  Chairman Ministry Consultant Procurement Committee Ministry of Environment |